

# Wolstanton High School

*Empowering Learners for Life*

**Headteacher: Mr M R Boughey** (NPQH, MA, PGCE, BSc)

Wolstanton High School, Milehouse Lane, Wolstanton,  
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14<sup>th</sup> July 2020

Dear Parent/Carer

## Re: Opening of schools to all students in September 2020 – FINAL DETAILS

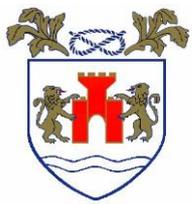
I wrote to you last week regarding the announcement that all students will be required to return to school in September. This letter seeks to confirm the times and dates for return, as well as some key information about how the school will need to operate considering the Government guidance.

The full guidance the school will operate under can be viewed here:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

### Key points to consider:

- The school will aim to offer the full range of curriculum subjects to all year groups. However due to some of the restrictions in place, many practical subjects will have to be more theoretically based. The exciting enrichment programme will have to be suspended due to the nature of the activities due to take place. We are looking to allow access to practical rooms as often as possible.
- Students will work in year group bubbles. This means that students will only interact regularly with those in the same year group.
- Year group bubbles will be zoned in the school, to limit movement. This means that each year group will be allocated certain classrooms. Their teachers will move, limiting student movement.
- The logistics of the school week/curriculum have been designed so that they support a simple transition back to the original school day when this is possible.
- To limit movement, subjects will be taught in 'doubles'. This means that there will be 3 sessions a day to cover the 6 periods. The full curriculum of subjects will take two weeks to cover.
- Breaks and lunch times will be zoned and staggered to limit cross year bubble interaction.
- Due to staggered lunches and zones, the café will not be able to operate the usual offer of food and drinks. Hence, students will be required to bring packed lunches. Those in receipt of Free School Meals, will have access to a packed lunch should you wish. We will be looking at what food can be purchased and advise in due course.
- Start and finish times of the day will be staggered slightly, with specific year group entry points.
- As usual, students will need to bring their own equipment (pen, pencil, ruler, rubber, calculator).
- Full school uniform will be required. You will have received a letter about the new school uniform last week, but I have attached again the expectations for you. Note that I will expect all students to adhere to the rules regarding uniform and appearance, and families to support the school with this.
- It will once again become a legal requirement of parents/carers to ensure their children attend school. The usual protocols around attendance will come back into force in September.
- Processes will be in place to reduce the risks of transmission such as classrooms set up in rows and regular expectations around hygiene (e.g. hand sanitising).
- PSHE lessons will focus on mental health and wellbeing.
- Expectations around conduct and behaviour will be extremely high. Not only does this ensure equal access for all students to their education, it is also to ensure the safety of all staff and students. I will expect every student to meet these expectations and families to support the school in their application.



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## First day back in September:

In order to induct the students safely back into school, there will be slightly staggered return dates and times. These dates are in line with the original term dates. **It is essential that both arrival times and locations are strictly adhered to so that year group bubbles can be maintained whilst students are in school:**

Year group	Date of return	Arrival time	Lessons begin	Depart school	Entrance/exit to be used
Year 7	Monday 7 <sup>th</sup> September	08:40 – 08:50	08:55	15:20	Student entrance gate off Milehouse Lane
Year 11	Monday 7 <sup>th</sup> September	09:40 – 09:50	09:55	15:00	Vehicle entrance gate off Milehouse Lane
Year 8	Tuesday 8 <sup>th</sup> September	08:25 – 08:35	08:40	14:15	Vehicle entrance gate off Milehouse Lane
Year 9	Tuesday 8 <sup>th</sup> September	08:25 – 08:35	08:40	14:15	Entrance gate off Sparch Hollow
Year 10	Tuesday 8 <sup>th</sup> September	08:25 – 08:35	08:40	14:15	Student entrance gate off Milehouse Lane

Note that only Year 7 and Year 11 will come back on Monday 7<sup>th</sup> September. This is so that the new Year 7 can have an orientation day in their new school – an important day for them to feel comfortable and happy. Year 11 will also join on this Monday, but at a slightly later start time to allow all the new starters and their parents, the time and space they require to see them off on the first day.

## Start and finish times after the first day back:

In order to maintain year group bubbles, arrival to the school will need to be staggered and via different entrances. There is an arrival time slot for each year group, and it is vital that students follow these. The school cannot maintain year group bubbles if students arrive at other times. Students will not be able to access the school outside of these times:

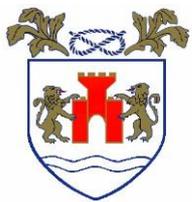
Year group	Arrival time	Lessons begin	Depart school		Entrance/exit to be used
			Monday, Wednesday, Thursday, Friday	Tuesday	
Year 8	08:25 – 08:35	08:40	15:10	14:15	Vehicle entrance gate off Milehouse Lane
Year 9	08:25 – 08:35	08:40	15:10	14:15	Entrance gate off Sparch Hollow
Year 10	08:25 – 08:35	08:40	15:10	14:15	Student entrance gate off Milehouse Lane
Year 7	08:40 – 08:50	08:55	15:20	14:25	Student entrance gate off Milehouse Lane
Year 11	08:40 – 08:50	08:55	15:20	14:25	Vehicle entrance gate off Milehouse Lane

Note – the above details apply to all students on Tuesday 8<sup>th</sup> September onwards. Once restrictions are lifted, we will return to our normal school times and will have greater flexibility to welcome students into the school at earlier times and via a variety of exits/entrances.

## Uniform:

As you can see from the guidance, it is expected that students return in full school uniform. As you will be aware, we have a new school uniform from September. Letters and information have been sent to all parents regarding this. Please do contact the school if you have not received this. At the end of this letter are the clear guidelines about the standards and items of uniform required. Can I make it crystal clear that I will have extremely high





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standards and expectations of all those associated with the school. As a member of the school community you are expected to support the students to maintain these. Please do not waste your money on items that do not meet the requirements as students will not be permitted to wear them. Items such as black trainers, pumps, footwear with logos and Converse are not permitted. I am fully aware that retailers deliberately target parents to sell them trainers that have been marketed as shoes, quite simply it must be a black school shoe.

## Health and Safety summary:

I fully appreciate that the opening of schools may cause some concern amongst adults and children alike. I want to reassure you that operation, logistics and decisions within the school are using the guidance provided to us by the Government. As reassurance for you, I have pulled together a summary of the key health and safety features. This can be found at the end of this letter.

As you can see, there has been a lot to plan to enable all the students to return to school in an environment that is as safe as we can make it. I am working extremely hard alongside my team of staff to put all the plans in place that are necessary. If you have any concerns at all then please do not hesitate to contact the school.

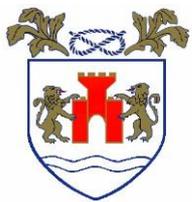
## And finally:

It feels strange that my final letter of the academic year focuses purely on the 'reopening' of the school after what will be 5 months. As I started to plan the development of the school since being appointed earlier in the year and then taking up post in April, I certainly had no idea that much of my time would be focused on running the school during a global pandemic! However, the future is extremely exciting and many developments have occurred in the last few months: we have a new name and uniform; the curriculum has been expanded and developed; students have greater choice of options at KS4 and subjects at KS3; the site has been developed with decoration and new carpets throughout the corridors; new furniture in the café, hall and some classrooms; new digital display screens across the school site are to be installed; improved and developed pastoral and behaviour systems; the creation of new facilities such as a new Media Suite and revamped Drama Studio; additional CCTV has been installed to ensure the safety of all; restructured Senior Leadership Team including the appointment of a new Assistant Headteacher to lead on curriculum development; strengthening of the leadership and teaching within core subjects with new appointments of a Head of Maths and Head of Science. These are to name just a few of the areas that we have been working on in the last few months.

I cannot wait to welcome all the students back in September. Can I take this opportunity to thank you for your continued support and I wish you and your family a safe and wonderful summer.

Your sincerely

Mr Mark Boughey  
**Headteacher**



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## HEALTH AND SAFETY INFORMATION

All students are expected to return to school after the summer holidays. We understand that this may cause some anxiety for some parents and students, so we would like to reassure you that we are taking every precaution to ensure that students and staff are kept safe. We are following national guidelines and putting the following measures in place to do all we can to prevent infection by Coronavirus:

### **Arrival at and Departure from School:**

- Start times staggered to avoid congestion at the school gates and on entry to the Academy.
- Different entrances into the Academy to avoid congestion across the site.
- We have a rigorous cleaning programme in place throughout the day and when school closes.

### **Learning:**

- Single year group bubbles are in place to avoid cross-infection.
- Students will use a limited number of rooms, with lessons broken down into 3 double sessions rather than 6 single.
- Classrooms cleaned thoroughly at the end of every day following Public Health guidelines.
- Sanitiser and antibacterial wipes in all rooms for staff and student use.
- Limited shared resources.

### **Social Time:**

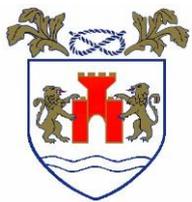
- Single year group bubbles will be maintained so single year group use of facilities.
- Monitored use of toilet and handwashing facilities, regularly cleaned.
- Hand sanitiser readily available around school.

### **What Parents can do to help:**

- Ensure your child knows the importance of following instructions in school and acting in a safe way.
- Be clear that we will take serious action against any student who disobeys safety instructions and puts others at risk.
- Provide your child with hand sanitiser if you have some (there is lots in school so don't worry if you can't get any).
- Ensure that you child arrives at school during the designated time slot and at the correct entrance.
- Ensure your child has their own equipment (pen, pencil, ruler, rubber, calculator).

### **Other Information:**

- Students will be required to bring their own packed lunch, snacks, and drinks.
- The health and safety of our students and staff comes first: we will not tolerate any behaviour which puts others at risk.
- Please do not hesitate to contact us if you have any questions or concerns, we are here to help you and your child have a positive and happy return to school.



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## Girls

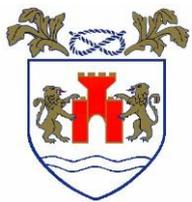
<b>Blazer*</b>	Trutex Contemporary jacket in royal blue with school badge.
<b>White shirt</b>	Plain white long or short sleeved with a stiffened collar, top button and capable of taking a tie.
<b>V neck school jumper* (optional)</b>	Navy blue v neck school jumper.
<b>Tie*</b>	Navy blue plain tie.
<b>Trousers</b>	Tailored, dark charcoal grey with waistband and zip. The trousers must be of normal length, without belt or decorations. Tight fitting, low cut, jeans or 'jean style' trousers are not acceptable.
<b>Skirt* (optional)</b>	Trutex senior stitch down pleat skirt in pendle tartan.
<b>Socks/ tights</b>	Black, grey socks; black or neutral-coloured tights.
<b>Shoes</b>	Black low heeled, enclosed at the heel and toe. No boots, trainers, canvas pumps or logos. Converse shoes are not acceptable.

## Boys

<b>Blazer*</b>	Trutex Contemporary jacket in royal blue with school badge.
<b>White shirt</b>	Plain white long or short sleeved with a stiffened collar, top button and capable of taking a tie.
<b>V neck school jumper* (optional)</b>	Navy blue v neck school jumper.
<b>Tie*</b>	Navy blue plain tie.
<b>Trousers</b>	Tailored, dark charcoal grey with waistband and zip. The trousers must be of normal length, without belt or decorations. Tight fitting, low cut, jeans or 'jean style' trousers are not acceptable.
<b>Socks</b>	Black or grey socks.
<b>Shoes</b>	Black low heeled, enclosed at the heel and toe. Shoes must be able to be polished. No boots, trainers, canvas pumps or logos. Converse shoes are not acceptable.

## Miscellaneous

<b>Outdoor coat</b>	An outdoor coat to be worn in cold, wet weather over the blazer, and removed when inside school buildings. Non-uniform cardigans/sweatshirts or hoodies are not acceptable and are not permitted to be worn on the school site.
<b>School bag</b>	Waterproof and of an appropriate shape and size to carry A4 books/ folders.
<b>Stationery</b>	Must contain blue or black pens, pencil, rubber, ruler, calculator.
<b>Religious headwear</b>	If required for religious purposes, religious headwear must be plain navy or black with no pattern.
<b>Hair</b>	Hair should be of natural colour and no lines or extreme styles are permitted.



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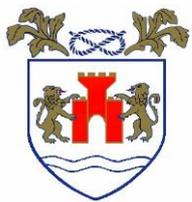
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<b>Jewellery</b>	One pair of plain studs and one watch is permitted. Rings, hoops, tunnels, stretchers, necklaces, and bracelets are not allowed to be worn. No facial piercings are permitted, even with a clear stud. These will need to be removed.
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Items marked with an asterisk (\*) are available from Clive Mark and Smart Uniform only.

	Girls	Boys
Blazer & tie	 A navy blue blazer and a teal tie. A green 're-vive' logo is in the top left corner.	 A navy blue blazer and a teal tie. A green 're-vive' logo is in the top left corner.
Trousers/ skirt	 A plaid skirt and navy trousers.	 Navy trousers.
Shirt	 A white short-sleeved shirt and a white long-sleeved shirt.	 A white short-sleeved shirt and a white long-sleeved shirt.



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## PE Kit

Students are required to have **both** a long sleeved and short sleeved training top in addition to a pair of shorts/ leggings/ training trousers.

Items marked with an asterisk (\*) are available from Clive Mark and Smart Uniform only.

### Short sleeved polo shirt\*

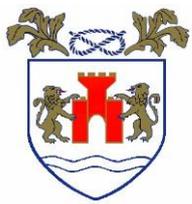
Falcon Encore polo shirt in navy/sky.



### Long sleeved training top\*

Falcon Encore 1/4 zip top in navy/ sky.





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<p><b>Shorts/ training trousers or leggings*</b></p> <p>Falcon Encore shorts or training trousers or leggings in navy/ sky.</p>	
<p><b>Football boots, shin pads &amp; gum shield</b></p>	<p>For football and rugby lessons (optional).</p>
<p><b>Trainers</b></p>	<p>Training shoes with non-marking soles.</p>
<p><b>PE Bag</b></p>	<p>Waterproof and of an appropriate shape and size to carry all PE equipment.</p>